

# CHRISTIAN COUNSELING ASSOCIATES

501 East 15<sup>th</sup> Street, Suite 102  
Edmond, Oklahoma 73013  
(405) 285-9880

## INSURANCE AND PAYMENT POLICY

The mission of Christian Counseling Associates is to provide both affordable services and professional care. We are a not for profit corporation, and all fees go toward the expense of maintaining the quality services provided to our clients.

- If you have **health insurance**, it may cover a portion of the cost of your counseling services. We will initially contact your insurance company to verify benefits. We bill all insurance claims at standard insurance fee schedules.
- Payment for services is due when services are rendered.
- **All missed appointments that are not cancelled 24 hours in advance will be charged a fee equal to the cost of one session.** Missed appointment charges cannot be billed to your insurance, and you are responsible for payment.

Along with the following information, please present your insurance card.

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Primary \_\_\_\_\_ Secondary\_\_\_\_\_

Patient's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Policy Holder Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Insurance Company \_\_\_\_\_

I authorize the release of any medical or other information necessary to process my claims. I authorize Christian Counseling Associates to file claims on my behalf, and I assign payment to Christian Counseling Associates for those claims.

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INSURED OR AUTHORIZED PERSON'S SIGNATURE

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DATE